



WP6

Quality and sustainability

OUTPUTS

○ Quality Assurance Plan

The Quality Assurance Plan (QAP) will contain a set of scheduled activities and define the objectives, roles, and responsibilities of Partners. It will include measurable indicators, methodology and procedures for evaluation of project activities and results, for each year of the Project. For each task, it will determine the responsible partner(s), timeframe and tools of implementation, the expected results or products, as well as the respective quality criteria. The QAP will be a dynamic document, meaning that procedures and indicators will be re-evaluated and adjusted as the Project progresses. It will be correlated with other basic project documents.

Target groups: teaching staff, administrative staff

○ Monitoring Plan

The Monitoring Plan will be a document defining the objectives, the indicators, the schedule, and the mechanisms to perform the Monitoring system during the whole project duration. It will also define the tools for data collection and the contribution required to each partner. It will be developed by the external expert and validated by all the partners.

Target groups: teaching staff, students, administrative staff, technical staff, other

○ Periodic Monitoring Reports

Periodic external monitoring reports will be prepared every six months by the external expert (in total – 6 reports during project's lifetime). They will be

validated and shared with the project management and the whole consortium. The first three reports will provide inputs for the technical mid-term report for the project, three subsequent ones will support preparation of the final project report. The monitor will report on the status of the project implementation and the status of achievement in terms of outcomes, results and impacts. One will also check the consistency of project activities with the work plan, refer to risk analyses and partners' involvement. It will provide recommendation on the way forward of the project implementation.

Target groups: teaching staff, administrative staff

- Sustainability Plan

A Sustainability Plan will explain how project activities should ensure optimal use of the results during the project's lifetime and after its termination. It will define criteria for assuring the continuation of established GREENUS modules, considering institutional, organizational, and financial feasibility as well as social and economic aspects of waste management. It will also propose a strategy to attract additional funding sources and to look for additional synergies with other initiatives concerning waste management at national and regional level. Its first version will be based on assumptions from Section G.3 of the application, then it will be periodically reviewed, also taking into account recommendations from external quality monitoring reports.

Target groups: teaching staff, administrative staff